



Pre-Employment Release Form

To be completed by Applicant (Please Print)

Fax form, application and/or resume to: 866-548-6931

General Information:

Name: _____ SS No. _____
Last First Middle

Aliases or Other Names: _____
(Include Maiden Names)

Date of Birth: _____ (Used for Criminal and Driving Records). The age discrimination act in the employment act of 1967 prohibits discrimination in employment based on age.

Residence Information: Must list all places lived in the past 10 years (Including Temporary Residences).

Street	Apt#	City	State	Zip	Dates of Residence
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Any Gaps between residence Dates must be Explained:

Employment information:

Have you listed all Employment information on your application for the last five years? Yes No

If "No", Please attach a separate sheet indicating all employment information. (Including Part-Time and Temporary Jobs!) Any Gaps in employment must be explained on a separate sheet!

May we contact your present employer? Yes No

If "No", Please give the reason:

Drivers License Information:

State: _____ License Number: _____

Applicants Initials: _____

Criminal History:

Have you been convicted of a Traffic Violation involving Drugs or Alcohol within the past 10 years?:

Yes No

Have you ever been **Convicted, Plead Guilty or No Contest** to a crime?: (This includes Local, State and Federal Crimes)

Yes No

If "Yes", Please explain below:

As a Part of your hiring process, Piedmont Private Investigations will be investigating and verifying the information you've supplied on all pages of this release form, employment application or resume. This form is a formal notice that such an investigation **WILL** take place. Some or all information may be verified before a decision is made on a job offer, and if an offer is made, some or all information may be verified after you're conditionally hired as specified by your employer. Please fill out the form **COMPLETELY** and **HONESTLY**. I am aware that any false or misleading statement, omission or failure to disclose information may disqualify me for employment or, if employed, may result in disciplinary action up to and including dismissal without liability for salary, except such as may have been earned at the time of termination. I understand this document does not constitute a contract of employment or the extension of an employment offer.

By signing below, you're doing **FIVE IMPORTANT THINGS**, so please **READ** them **CAREFULLY!**

- You are authorizing Piedmont Private Investigations to investigate all the statements and matters in your employment application, this pre-employment release form, and any other related information that may involve your character, reputation, personal characteristics, or other qualifications to work for your employer.
- You are authorizing previous employers, any educational institutions attended, and other persons or agencies with knowledge or information on you or your record to supply such information to Piedmont Private Investigations **and**
- You are releasing (**In other words, you're promising not to sue**) Piedmont Private Investigations or any person, company or agency supplying such knowledge or information on account of this knowledge or information being supplied or used.
- You are agreeing that Piedmont Private Investigation may use and show this document or an accurate copy of it to other persons in order to conduct this investigation and to verify the truthfulness and completeness of the information you have provided.
- You are authorizing and understand that the results of this investigation will be disclosed to your employer. You understand that you may, upon written request, obtain a disclosure of the nature and scope of the investigation. I have the right to make a request to Piedmont Private Investigations, upon proper identification, of the nature and substance of all information in its files on me at the time of my request, including the sources of the information, and the recipients of any reports on me. I hereby consent to your obtaining the above information from Piedmont Private Investigations.

I have read this form carefully. I understand it, and my signature below indicates my voluntary agreement with the above.

Signature: _____ (Seal)

Date: _____

Witness: _____